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#1 start 2007-2008
Submitted Budget

**TOASTMASTERS INTERNATIONAL
ANNUAL BUDGET - DISTRICT NO. _____**
Due at WHQ by September 30, 2007

CC 2007-08 OPR
Annual Budget 07/08
Sent to TI
Pne. Adv. Committee

Page 1 of 7
68

FOR THE PERIOD JULY 1, 2007 - JUNE 30, 2008

I. FUNDS AVAILABLE		BUDGET	% OF FUNDS
A. BEGINNING BALANCES:			
Balance in District Bank Account(s) on July 1 (Includes funds in any Division, Area or other accounts)		828.00	
Balance in District Reserve Account at WHQ on July 1 (From WHQ)		6,056.68	
TOTAL BEGINNING BALANCE		6,884.66	A 39.9%
B. ESTIMATED NEW FUNDS AVAILABLE - INCOME:			
MEMBERSHIP INCOME FROM WHQ:			
In August (following the June 30 period end) WHQ will provide the amount to be entered in Box B. This sum will equal the Total Per Capita Income from the prior year.			
Total Membership Income (From WHQ)		9,344.68	B 54.2%
C. OTHER INCOME (List specific sources):			
1. Fall Conference Net Income (from page 4)		150.00	
2. Spring Conference Net Income (from page 5)		861.00	
3. Interest			
4. Other:			
N/A			
N/A			
Total Other Income		1,011.00	C 5.9%
TOTAL ESTIMATED FUNDS AVAILABLE (A plus B plus C)		17,240.34	D 100.0%
II. EXPENSES:			
A. Marketing (from Page 2)	(no limit*)	33.0%	4,700.00
B. Communications and Public Relations (from Page 2)	(25% max*)	5.6%	800.00
C. Education and Training (from Page 2)	(30% max*)	23.1%	3,300.00
D. Speech Contests (from Page 2)	(10% max*)	3.9%	550.00
E. Administration (from Page 2)	(20% max*)	3.2%	455.00
F. Travel (from Page 3)	(30% max*)	29.8%	4,250.00
G. Other (from Page 3)	(10% max*)	1.4%	200.00
TOTAL EXPENSES		100.0%	14,255.00 E
III. ESTIMATED FUNDS AVAILABLE TO NEXT ADMINISTRATION (D minus E)			2,985.34 F
IV. LESS: REQUIRED DISTRICT RESERVE FUND BALANCE AT YEAR-END			2,336.17 G
In August (following the June 30 period end) WHQ will provide the required fund balance to be entered.			
V. BUDGETED FUNDS IN EXCESS OF BUDGETED EXPENSES (F minus G)			649.17

For this budget to be complete, the following must be attached: the pages detailing expenses A through G, District Conference income, and a budget narrative explaining expenditures in each expense category. All estimated income and expenses must be included and this form must be signed by the District Governor, Lt. Governor Education and Training, Lt. Governor Marketing, and District Treasurer. The District Administrative Bylaws require that this budget be submitted for approval at the first District Council Meeting of the year.

* Estimated budget expenditures cannot exceed the listed maximum percent of total expense.